

[Insert college logo
and web site]

[Insert College Name]

Procedure for Petition Signature Solicitation

1. This regulation shall govern access to college premises by representatives who wish to solicit signatures on petitions for the purpose of submission of a ballot proposition to voters, or on campus and a location on college premises where the solicitation will not serve as an obstruction to student activities or otherwise disrupt the college.
 3. All solicitation must take place in designated areas. Standard space may include one or two tables and chairs. Restrictions regarding amplification will apply. Representatives may not distribute or make available to students or college visitors any tangible item, except for informational literature about the proposed candidate or ballot proposition.
 4. Representatives shall notify the designated official at each college or center for their intent to be present on campus no fewer than three working days prior to soliciting signatures. Upon obtaining authorization, representatives shall submit a written version of this regulation. (D)
 2. Representative must check in and show a photo ID at the designated location at least one (1) business day on campus prior to soliciting any signatures. The maximum duration of his/her time on campus shall be two (2) hours.
 3. Representative must check out and return to the designated location at the end of the solicitation period.
 4. Representative is welcome on campus [at all times] during the period of the election. The maximum duration of his/her time on campus does not exceed two (2) days per election cycle. [The maximum duration of his/her time on campus does not exceed two (2) days per election cycle.]
 5. Representative will be directed to [a college center] for the college for a special event. Due to space limitations, only one (1) representative will be permitted at any one time. No more than two (2) representatives will be permitted. Space is allocated on a first-come, first-served basis.
 6. Representative must remain within a five-foot radius of the designated area and must not stop the flow of traffic, approach student activities, or approach the representative of their own college.
 7. Representative may place banners or signs on a flat surface.

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